

A  
p  
p  
e  
n  
d  
i  
x  
  
6

## QUESTIONNAIRE

1. When should you wash your hands? *before handling food & drinks, after toilet.*
2. What should you do if you have a cut or sore? *blue water proof plaster*
3. What state should your clothes be in and why? *clean & protective*
4. How should long hair be worn? *Tied up or in a net.*
5. Why should you not wear jewellery? *bacteria*
6. List 3 bad habits you should avoid doing? *Coughing over food, licking fingers, not wash hand after toilet*
7. Who do you tell if you are ill? *Your employer*
8. What is the first thing you would do when discovering a fire? *Sound the alarm*
9. List 3 ways a fire can start in your work place  
*Ash trays, clothing over heat & overloading plugs*
10. Why must you be careful when using CO2 extinguishers?  
*freezer burn*
11. What colour strip does a WATER extinguisher have?  
*red*
12. What colour strip does a FOAM extinguisher have?  
*cream*
13. What colour strip does a CO2 extinguisher have?  
*black*
14. What colour strip does a POWDER extinguisher have?  
*blue*
15. Where is the fire assembly point?  
*Arms houses*
16. Where are the fire doors located?  
*front & back building*
17. What does C.O.S.H.H mean?  
*Control of substances hazardous to health*
18. Name 1 way a hazardous substance can harm the body?  
*Skin contact*
19. What can hazardous substances be?  
*gas, liquid or solid*
20. Where should you never store chemicals?  
*next to food*
21. List 3 jobs in the work place that involve you moving or picking something up?  
*Putting food away, moving trolleys, moving tables*
22. List 3 key points you should do when basic lifting?  
*lift with legs, hold close, bend your knees*
23. Where is the accident book kept?  
*on bar*

## QUESTIONNAIRE

24. Who is the appointed first aider in the pub?
25. Where is first aid box kept?
26. Where should any accidents be recorded?  
glass wash
27. What should you do with broken glass?  
accident book
28. What should beer, lager & cider be served in?  
multiples of 1/2 pints
29. What do olivers measure spirits & multiples of?  
2 Sml
30. What is the correct size for a small wine?  
12 Sml
31. What percentage of a pint must the liquid & head be?  
Liquid - 95% head - 5%
32. Give an example of passing off?  
Coke - Pepsi
33. How old do you need to be to buy alcohol?
34. What valid <sup>id</sup> proofs of id do olivers accept?  
Passport or drivers licence
35. What is challenge 25?  
A system to prevent the sale of alcohol to people under 18
36. What could happen if you serve someone who is too drunk or underage?  
fine or ~~imprisonment~~ imprisonment
37. What does awp mean?  
Amusement with Prize machines
38. How old do you need to be to play on a awp machine?  
18

Questionnaire Completed - covers Health & safety, Fire safety, manual handling, licensing law, sale of alcohol, staff targets.

Overall Score :

Name Of Employee:

Employee Signature:

Date:

Management Signature :

Date:

Points made

- Christmas - underage kids
- drunk + disorderly
- be more aware

Date  
6/6/13

Points made

- Recap/Refresh memory on previous points
- Summer - Kids no school watch out for underage
- discuss people who are banned from premises so everyone aware

Date filled out + Read through induction

19/09/13

~~induction~~

20/09/13

~~induction~~

~~induction~~

~~induction~~

~~induction~~

~~induction~~

